Sioux County Travel Board
**PROMOTION GRANT REPORT**
PO Box 158 | Harrison, NE 69346  *revised 2023

DISCOVER
NORTHWEST
**NEBRASKA**

| 1. *Description* |
|---|

| Name of Event/Project: | Date: |
|---|---|

| Public or Non-profit Organization Applying: | Email: |
|---|---|
| Contact Name: | Phone: |
| Organization Address: | Date of the Event/Project: |
| | Grant Amount Approved: |

| Did you include the credit line "produced in part by a grant from the Dawes County Travel Board?" |
|---|

| Was your event successful? |
|---|

| What was your anticipated attendance? |
|---|

| What was your actual attendance? How did you track this? |
|---|

| Describe any obstacles encountered during the event/project: |
|---|

| Total number of lodging units (rooms, camping spaces, etc.) used: How did you verify this? |
|---|

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| Demographics of attendees (hometowns, interests, reason for attending, ages)? |
|---|
| |
| **What actions will be taken to make this event self-sustaining? What worked? What needs to be changed? What lessons were learned?** |
| |

| *2. For Office Use Only* |
|---|
| **Date of report received:** |
| **By:** |
| **Acknowledgment of DCTB funding:** |
| **Check cut and mailed by County Clerk:** |

**DAWES COUNTY TRAVEL BOARD MISSION STATEMENT:**

The Dawes County Travel Board promotes Northwest Nebraska and seeks to improve visitor experiences while advising the Board of Commissioner in the administration of proceeds from tax revenue provided by the Nebraska Visitors Development Act.

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## REIMBURSMENT WORKSHEET

(Please complete this worksheet in its entirety.
Refer to Grant Guidelines for the list of acceptable use of funds.)

| Promotion | Cost | Receipt | Brief Description | Total |
|---|---|---|---|---|
| Example: Chadron Record 1/2 Ad | $485 | ✓ | Crawford 4th of July Parade & Rodeo | $485 |

| Promotion | Cost | Receipt | Brief Description | Total |
|---|---|---|---|---|
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| **Grand Total:** | | | | |

(All receipts must be submitted for reimbursement. Attach additional documents as necessary.)